



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

DepEd - Division of Batangas
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Doc. No.: R2-127913

By: AUG 07 2023 Time: 3:27

August 7, 2023

DIVISION MEMORANDUM
No. 265, s. 2023

**CORRIGENDUM TO DM No. 254, s. 2023 RE: RE-ORIENTATION OF
ADMINISTRATIVE ASSISTANTS II OF AUTONOMOUS AND IMPLEMENTING
UNITS ON FINANCIAL POLICIES, GUIDELINES AND PROCEDURES**

TO : Assistant Schools Division Superintendent
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Please be advised that the date for Re-orientation of Administrative Assistants II of Autonomous and Implementing Units on Financial Policies, Guidelines and Procedures will be moved from August 11, 2023 to August 16, 2023 via Google Meet.
2. Other provisions stated in the aforementioned memorandum remain in effect.
3. Immediate dissemination and compliance on this memorandum is required.


MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

